

Alibaba.com Assessed Supplier



Assessment Report

Presented to

Foshan Sitzone Furniture Co., Ltd.

佛山市精一家具有限公司

Gold Supplier & Assessed Company Relationship:	<input checked="" type="checkbox"/> Self-owned <input type="checkbox"/> Wholly Owned <input type="checkbox"/> Shareholder/Partner <input type="checkbox"/> Kindred between Owners <input type="checkbox"/> Cooperation Partner
Company Address	No.8, Xiqing Chaohai Road, Longjiang Town, Shunde District, Foshan City, Guangdong Province, China
City / Country:	Foshan / China
Consigner of Assessment:	Alibaba
Gold Supplier Member ID:	sitzone
Gold Supplier Company Name:	Foshan Sitzone Furniture Co., Ltd.
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*Service Provided by SGS
Report No.: 17338122_P+T*





Report Number:	17338122_P+T		
Date of Assessment:	25/Dec./2017	Report Date:	25/Dec./2017
Assessor's Name:	Gery Yang	Validity Period:	26/Dec./2017 -- 25/Dec./2018
Reviewed By:	Autumn Huang	Online Verification:	www.sgs.com/ecv

Important Notes:

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Section 1: Company Overview

Company Overview			
1.1 Legal Validity			
Does the company have a valid business license?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Business License Number:	91440606696468081E
Year Established:	11/Nov./2009	Validity Period:	11/Nov./2009 -- 31/Dec./2049
Export Experience:	8	Industry Experience:	8
Registered Address:	No.8, Xiqing Chaohai Road, Longjiang Town, Shunde District, Foshan City, Guangdong Province, China		
Company Address:	No.8, Xiqing Chaohai Road, Longjiang Town, Shunde District, Foshan City, Guangdong Province, China		
Annual review conducted by the Industrial & Commercial Bureau?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Reviewed By:	Foshan Shunde Market Supervision and Administration Bureau
Registered Capital:	RMB 5,000,000		
Corporate Representative:	Mr. Zhengchen Zhu		
Industry:	Office Furniture		
Type of Ownership:	<input checked="" type="checkbox"/> Private Owner <input type="checkbox"/> Public Company <input type="checkbox"/> Joint Venture <input type="checkbox"/> Stated Owned <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Other		
Products /Service:	Office Chair, Office Sofa		
1.2 Company Building Information			
Certification Type: <input type="checkbox"/> Land Certification <input type="checkbox"/> Real Estate Certification <input type="checkbox"/> Lease Agreement <input checked="" type="checkbox"/> Factory Officer Claimed Total Building Size: <u>60,000</u> m ² Number of Building(s) : <u>3</u> Office Size: <u>1,500</u> m ²			



Section 2: Human Resources

Human Resources				
2.1 Company Chart				
<pre> graph TD GM[GM] --- ViceGM[Vice GM] ViceGM --- FinDept[Fin. Dept.] ViceGM --- AdminDept[Admin. Dept.] ViceGM --- SalesDept[Sales Dept.] ViceGM --- ProductionDept[Production Dept.] ViceGM --- QCDept[QC Dept.] ViceGM --- RnDDept[R&D Dept.] </pre>				
2.2 Employee Headcount				
Department Name	Full Time Employee(s)	Part-Time Employee(s)	Total	
GM	1	0	1	
Vice GM	1	0	1	
Fin. Dept.	13	0	13	
Admin. Dept.	15	0	15	
Sales Dept.	109	0	109	
Production Dept.	330	0	330	
QC Dept.	18	0	18	
R&D Dept.	15	0	15	
Total Number:	502	0	502	
2.3 Management				
Department	Name	Title	Education	Year(s) in Current Company
Confidential	Confidential	Confidential	Confidential	Confidential



Section 3: Current Export Situation

Current Export Situation

There is/are 9 foreign trading employee(s) in the company.

Working Experience	Headcount	Accepted Language	Listening & Speaking	Reading & Writing
Over 30 Years	0	English	Yes	Yes
21-30Years	0	N/A	N/A	N/A
11-20 Years	0	N/A	N/A	N/A
6-10 Years	1	N/A	N/A	N/A
2-5 Years	5	N/A	N/A	N/A
Less than 2 years	3	N/A	N/A	N/A

Does the company have a valid export license?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Export License Registration No.:	01998781
Total Revenue (Previous Year):	Confidential
Total Export Revenue (Previous Year):	Confidential
Estimated Export Revenue (Current Year):	Confidential
Trade Agents Employed Overseas:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Nearest Port:	Guangzhou Port, Shenzhen Port
Accepted Payment Terms	<input checked="" type="checkbox"/> FOB <input type="checkbox"/> CIF <input checked="" type="checkbox"/> EXW <input type="checkbox"/> CFR
Accepted Payment Type:	<input checked="" type="checkbox"/> L/C <input checked="" type="checkbox"/> T/T <input type="checkbox"/> Credit Card <input checked="" type="checkbox"/> Cash <input type="checkbox"/> West Union <input type="checkbox"/> Money Gram <input type="checkbox"/> Paypal <input type="checkbox"/> Moneybooker
Average lead time from product order confirmation to production delivery (products exiting the factory):	
Product Category	Num Unit
Office Chair	10 Days
Office Sofa	15 Days
Average Sampling Time	
Product Category	Lead Time
Office Chair	7 Days
Office Sofa	10 Days
The Shortest Sampling Time	
Product Category	Shortest Lead Time
Office Chair	7 Days



Section 4: Export Business Capacity

Export Business Capacity			
4.1 Market Distribution (Previous 12 Months)			
Market	Main Product(s)	Revenue (USD)	Total Revenue (%)
North America	Office Chair, Office Sofa	Confidential	5.50
South America	Office Chair, Office Sofa	Confidential	3.00
Eastern Europe	Office Chair, Office Sofa	Confidential	1.50
Southeast Asia	Office Chair, Office Sofa	Confidential	4.00
Africa	Office Chair, Office Sofa	Confidential	2.50
Oceania	Office Chair, Office Sofa	Confidential	1.00
Mid East	Office Chair, Office Sofa	Confidential	3.50
Eastern Asia	Office Chair, Office Sofa	Confidential	1.00
Western Europe	Office Chair, Office Sofa	Confidential	3.00
Central America	Office Chair, Office Sofa	Confidential	2.00
Northern Europe	Office Chair, Office Sofa	Confidential	1.00
Southern Europe	Office Chair, Office Sofa	Confidential	1.00
South Asia	Office Chair, Office Sofa	Confidential	1.00
Domestic Market	Office Chair, Office Sofa	Confidential	70.00
4.2 Main Clients			
Client Name	Main Product(s)	Total Revenue (%)	
Confidential	Confidential	Confidential	



Section 5: Production Capacity

Production Capacity				
5.1 Annual Production Capacity (Previous Year)				
Office Chair: 1,300,000 Pcs, Office Sofa: 10,000 Pcs				
5.2 Production Capacity				
Product Name	Production Line Capacity	Actual Units Produced (Previous Year)		
Office Chair	130,000 Pcs / Month	1,300,000 Pcs		
Office Sofa	5,000 Pcs / Month	10,000 Pcs		
5.3 Production Machinery				
Machine Name	Brand & Model No.	Quantity	Number of Year(s) Used	Condition
Drilling Machine	N/A	3	5	Acceptable
Sewing Machine	HONYU, TYPICAL	40	5	Acceptable
Band Saw	MJ346A	3	5	Acceptable
Leather Cutting Machine	HONGRO	1	3	Acceptable
Packing Machine	KEMEIJIA	1	3	Acceptable
Injection Molding Machine	650SM,160SM,260SM, 480SM	8	2	Acceptable
5.4 Testing Machinery				
Machine Name	Brand & Model No.	Quantity	Number of Year(s) Used	Condition
Salt Spray Testing Machine	HL-120	1	2	Acceptable
Chair Feet Pressure Resistance Testing Machine	GA003	1	6	Acceptable
Chair Back Cycle Inclining Testing Machine	GC003	4	6	Acceptable
Chair Base Impulsion Testing Machine	LC002	1	6	Acceptable
Chair Arm Vertical Static Pressure Testing Machine	BC008	2	6	Acceptable
Carton Pressure Testing Machine	BAOXIN	1	3	Acceptable
Feet Roller Life Duration Testing Machine	BAOXIN	2	3	Acceptable
Pulling Force Testing Machine	LITUO	1	3	Acceptable
Foam Pressure Testing Machine	BAOXIN	1	2	Acceptable



5.5 Subcontractors (N/A)			
Subcontractor Name	Product Subcontracted	Volume Supplied	Cooperation Period (Years)
N/A	N/A	N/A	N/A



Section 6: Quality Assurance

Quality Assurance				
6.1.1 Quality Management System Certification (N/A)				
Certification	Certified By	Certificate No.	Business Scope	Validity Date
N/A	N/A	N/A	N/A	N/A
6.1.2 Product Certification (N/A)				
Certification	Certified By	Certificate No.	Product Name & Model No.	Validity Date
N/A	N/A	N/A	N/A	N/A
6.2 Testing Report				
Certification	Certified By	Certificate No.	Product Name & Model No.	Validity Date
Testing Report	SGS	SDHL171102336 5FT	Office Chair	23/Nov./2017 -- 31/Dec./2049
6.3 Quality Control Management				
Item	Content	Observations /Comments		
6.3.1	Is there quality control on all production lines?	<input checked="" type="checkbox"/> Yes, all production lines have adequate quality control <input type="checkbox"/> Yes, some production lines have adequate quality control <input type="checkbox"/> No		
6.3.2	Do the QA/QC inspectors work independently from the production line?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
6.3.3	Who does the QC/QA Manager /Supervisor report to?	GM -- Mr. Zhengchen Zhu		
6.3.4	How many QA/QC inspectors in total?	18		
No. of Employees in Each Production Line:				
Production Line	Supervisor	No. of Operators	No. of In-line QC/QA	
Workshop	30	300	18	
6.3.5 Average Guarantee Time				
Product Category		Guarantee Time		
Office Chair		3 Years		
Office Sofa		3 Years		
6.3.6 The Longest Guarantee Time				
Product Category		Guarantee Time		
Office Chair		3 Years		
6.4 Supplier Management				
Item	Content	Observations /Comments		
6.4.1	Does the company have a supplier assessment procedure?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		



6.4.2	Does the company have an updated list of approved suppliers?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
6.4.3	Has the company established and implemented a standard procedure for purchasing contract review and approval?	<input checked="" type="checkbox"/> Yes, with written standard procedures <input type="checkbox"/> Yes, with written procedure but lack of consistent standard <input type="checkbox"/> No
6.4.4	Does the company keep its supplier assessment reports?	<input checked="" type="checkbox"/> Yes, assessment reports are available for more than 3 years <input type="checkbox"/> Yes, assessment reports are available for the last 1-3 years <input type="checkbox"/> Yes, assessment reports are available for the previous 12 months <input type="checkbox"/> No
6.4.5	Are the company's purchasing documents sufficient to ensure product safety control and their customers' requirements?	<input checked="" type="checkbox"/> Yes, the purchasing document includes all the information required <input type="checkbox"/> Yes, however the purchasing document includes incomplete information <input type="checkbox"/> No
6.4.6	Is there a procedure to conduct random product inspections after final packaging?	<input checked="" type="checkbox"/> Yes, with clear standard and written inspection records <input type="checkbox"/> Yes, with inspection records but no procedures <input type="checkbox"/> Yes, with procedures but no inspection records <input type="checkbox"/> No, inspections are not necessary

6.5 After Sales Service

Item	Content	Observations /Comments
6.5.1	Is customer feedback, including complaints, clearly recorded and maintained?	<input checked="" type="checkbox"/> Yes, with a standard feedback form and records <input type="checkbox"/> Yes, with a standard feedback form but no records <input type="checkbox"/> Yes, with records but no standard feedback form <input type="checkbox"/> No
6.5.2	Are there any clear procedures for handling customer complaints?	<input checked="" type="checkbox"/> Yes, with clear procedures and written records <input type="checkbox"/> Yes, with clear procedures but no written records <input type="checkbox"/> Yes, with written records but no clear procedures <input type="checkbox"/> No
6.5.3	Is there a closed-loop corrective action system in place?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
6.5.4	Can finished/package products be traced by lot identification to the appropriate raw material test reports?	<input type="checkbox"/> Yes, with procedures to trace raw materials <input checked="" type="checkbox"/> Yes, main raw material can be traced <input type="checkbox"/> No, only the production date can be traced <input type="checkbox"/> No
6.5.5	Is there a product alert and recall procedure?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No



Section 7: Production Process Management

Quality Control Management		
Item	Content	Observations /Comments
7.1	Is the factory tidy and clean enough for production?	<input type="checkbox"/> Yes, very good <input checked="" type="checkbox"/> Yes, acceptable <input type="checkbox"/> No, needs improvement <input type="checkbox"/> No, very poor
7.2	Are the following items /documents provided at the appropriate location?	<input checked="" type="checkbox"/> Work instructions <input checked="" type="checkbox"/> Approved sample <input checked="" type="checkbox"/> Product picture <input type="checkbox"/> No the above-mentioned was not available.
7.3	Are written instructions available for onsite material inspection/testing? Are the relevant records maintained?	<input checked="" type="checkbox"/> Yes, with clear written instructions and records <input type="checkbox"/> Yes, with written instructions but no records <input type="checkbox"/> Yes, with records but no written instructions <input type="checkbox"/> No
7.4	Are written inspection/testing instructions available for finished products? Are the relevant records maintained?	<input checked="" type="checkbox"/> Yes, with clear written instructions and records <input type="checkbox"/> Yes, with written instructions but no records <input type="checkbox"/> Yes, with records but no written instructions <input type="checkbox"/> No
7.5	How are finished products inspected?	<input checked="" type="checkbox"/> 100% of products with detailed inspection <input type="checkbox"/> Random inspection <input type="checkbox"/> No inspection <input type="checkbox"/> No inspection necessary
7.6	Are units that failed inspection clearly marked and separated to prevent accidental dispatch?	<input checked="" type="checkbox"/> Yes, the units are separated and marked clearly <input type="checkbox"/> Yes, the units are separated but not marked clearly <input type="checkbox"/> No
7.7	How are finished products that failed inspection handled?	<input checked="" type="checkbox"/> Repaired and re-inspected <input type="checkbox"/> Thrown away <input type="checkbox"/> No inspection necessary




Section 8: R & D Capacity

R&D Capacity				
8.1 Current Situation				
There is/are <u>15</u> R&D engineer(s) in the company.				
Education Level	Headcount		Work Experience	Headcount
Doctorate	0		Over 30 Years	0
Post-Graduate	0		21-30 Years	0
Graduate	10		11-20 Years	0
Junior College	5		6-10 Years	7
Technical School	0		2-5 Years	3
High School	0		Less than 2 years	5
Patent Situation				
Patent No.	The Name of the Patent	The Patent Type	Available Date	
ZL 2016 3 0377006.0	Back frame of chair (618-1)	Appearance design	09/Aug./2016 -- 08/Aug./2026	
ZL 2016 3 0549939.3	Back frame of chair (CH-230A)	Appearance design	11/Nov./2016 -- 10/Nov./2026	
ZL 2016 3 0377277.6	Back frame of chair (CH-215B)	Appearance design	09/Aug./2016 -- 08/Aug./2026	
Brand Situation				
Registration/ application No.	Brand Name	For Approval to Use Goods	Validity Date	Ref.
8027052	Refer to the Photo	Category 20	28/Feb./2011 -- 27/Feb./2021	Photo in Section 11 (Trademark Photos)
The Average Time For New Products Launched				
Product Category		Lead Time		
Office Chair		30 Days		
Office Sofa		30 Days		
The Shortest Time For A New Item Launched				
Product Category		Shortest Lead Time		
Office Chair		30 Days		
Does the company provide ODM service for others?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		



Are there relevant design input/output, review, and verification documents available for the assessment company?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Based on inspection, are R & D employees equipped with adequate specialized equipment?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please list all key equipment used:	3D Printer
Do R& D employees use any specific software for designing new products?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please list the main software used:	AutoCAD, 3D Max, PS
Please list all certifications and/or qualifications of the R & D department:	N/A
Has the company established standard design procedures for new products?	<input checked="" type="checkbox"/> Yes, with clear written instructions <input type="checkbox"/> Yes, without written instructions <input type="checkbox"/> No
Have the designed products been internal verified or validated?	<input type="checkbox"/> Yes, with clear written records <input checked="" type="checkbox"/> Yes, only part written records <input type="checkbox"/> Yes, without written records <input type="checkbox"/> No
Have the designed products been tested by a third-party inspection body?	<input type="checkbox"/> Yes, all designed products have been tested <input checked="" type="checkbox"/> Yes, only part of designed products have been tested <input type="checkbox"/> No
Are the designed products confirmed by the customers?	<input type="checkbox"/> Yes, all designed products have been confirmed <input checked="" type="checkbox"/> Yes, part of designed products have been confirmed according to client's requirements <input type="checkbox"/> No
Does the company has qualification requirements for designers?	<input checked="" type="checkbox"/> Yes, with written job description <input type="checkbox"/> Yes, without written job description <input type="checkbox"/> No, but at least two years design experience is needed <input type="checkbox"/> No
Are the designers' qualifications recognized by the company?	<input checked="" type="checkbox"/> Yes, with written records <input type="checkbox"/> Yes, without written records <input type="checkbox"/> No
8.2 R&D Real Case Description	
Customer's Name	Confidential
Customer's Location	Confidential
Customer's Industry:	Confidential
Order's Requirement Description:	Confidential



8.3 Design Process		
Process 1	Process 2	Process 3
Confidential	Confidential	Confidential
Description: Confidential	Description: Confidential	Description: Confidential
8.4 Design Devices		
3D Printer	N/A	N/A
	N/A	N/A



Section 9: Company Development / Expansion Plans

Company Development / Expansion Plans		
Item	Company Development Action	Timeframe
1	Confidential	Confidential



Section 10: Production Flow

Production Flow					
No	Production Process	No	Production Process	No	Production Process
1		2		3	
	Wood Sawing		Wood Processing		Injection Molding for Plastic
4		5		6	
	Leather Cutting		Sewing		Sponge Process
7		8		9	
	Assembly		Checking		Packing
10		11		N/A	N/A
	Testing		Packed Products		N/A



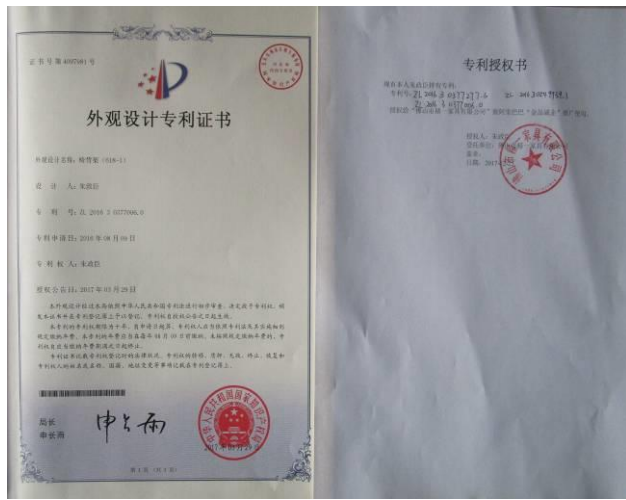
Section 11: Certification & Photos

Certification & Photos	
Certification & Photos -- Business License (Original)	Certification & Photos -- Business License (Duplicate) with Certificate / Records of Annual Inspection
	
Certification & Photos -- Permit for Opening Bank Account	Certification & Photos -- Custom Clearance Registration Form
	
Certification & Photos -- Import and Export Enterprise Registration	<p style="text-align: center;">N/A</p>
	<p style="text-align: center;">N/A</p>

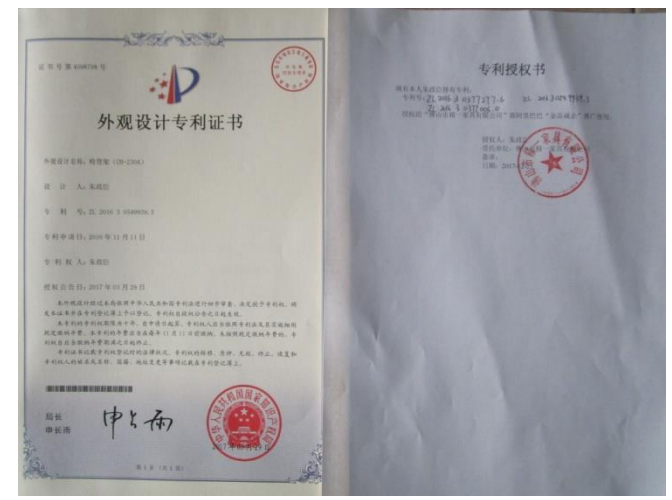


Patent Photos

Certification & Photos -- Patent Certificate



Certification & Photos -- Patent Certificate



Certification & Photos -- Patent Certificate

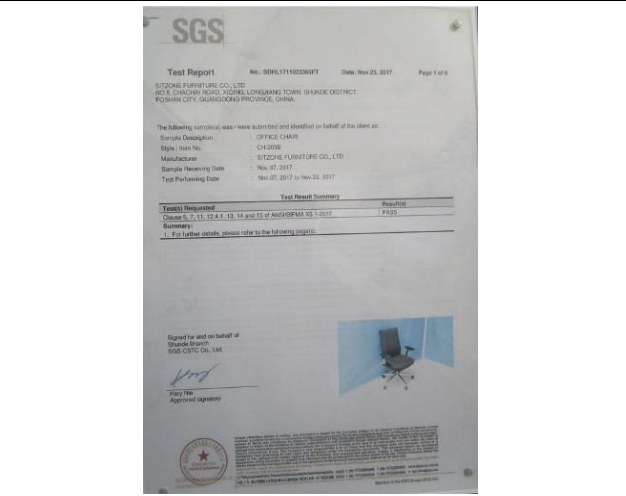


N/A

N/A

Testing Report Photos


Certification & Photos -- Testing Report



N/A

N/A



Trademark Photos	
Certification & Photos -- Trademark Certificate	N/A
 <p>The image shows a Chinese Trademark Registration Certificate (商标注册证) for the brand 'SITZONE'. The certificate includes the following details:</p> <ul style="list-style-type: none"> Registered Trademark: SITZONE Registered Goods (Class 29): Office furniture, home furniture, chairs, sofas, dining chairs, home doors, etc. Registered Person: 佛山市第一家具有限公司 (Foshan City No. 1 Furniture Co., Ltd.) Registered Address: 广东省佛山市顺德区龙江镇凤城南路7号 Registered Validity Period: 自2011年02月28日至2021年02月27日 Issued by: 局长签发 李建国 (Issued by Director Li Jianguo) 	N/A



Section 12: Company and Product Samples

Company and Product Samples	
<p>Company Gate</p> 	<p>Office</p> 
<p>Office</p> 	<p>Testing Room</p> 
<p>Workshop</p> 	<p>Workshop</p> 



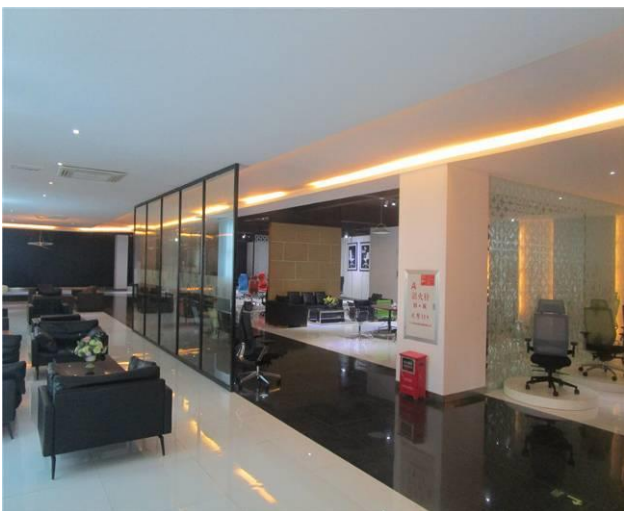
Workshop



Warehouse



Showroom



Product Sample



Product Sample



Product Sample





Product Sample



Product Sample



Product Sample



Product Sample



Product Sample



Product Sample





Section 13: Competitive Advantages

13.1 Product Group Capacity				
13.1.1 Products Sold (Within 12 Months)				
Products Name	Quantity	Revenue (USD)		
Office Chair	1,300,000 Pcs	Confidential		
Office Sofa	10,000 Pcs	Confidential		
13.1.2 Suppliers Cooperated With (Within 12 Months)				
No. of cooperation suppliers (total)	20			
No. of suppliers (which cooperated over 2 times)	20			
No. of provinces which cooperation suppliers belong to	2 (Guangdong, Zhejiang)			
Would the company like to provide design solution service for integration project?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
If yes, these projects include	N/A			
Would the company like to provide a total solution for purchasing?	<input type="checkbox"/> Yes <input type="checkbox"/> Part, _____ <input checked="" type="checkbox"/> No			
If yes, please describe it	N/A			
13.1.3 Real Case Description:				
Customer Name	Confidential			
Customer Country	Confidential			
Customer Region	Confidential			
Products Category	Confidential			
Order Value (USD)	Confidential			
Order Processing Process	Confidential			
Customer's Feedback	Confidential			
13.2 Real Case for Lower MOQ & Lead Time				
Products Name	MOQ (Within 12 Months)	Lead Time		
Office Chair	1 Pc	7 Days		
Office Sofa	1 Pc	10 Days		
13.3 Real Case for Large Contract & Lead Time				
Products Name	Order (Within 12 Months)	Lead Time		
Office Chair	3,000 Pcs	15 Days		
13.4 Overseas After Sales Service Capacity				
13.4.1 Do you have an overseas onsite service center?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
13.4.2 If yes, what onsite after-sales services are included		Location	Evidence- provided	Self-description



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Equipment -installation, maintenance and other services	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	N/A	N/A	N/A
Technical advice	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	N/A	N/A	N/A
Personnel training	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	N/A	N/A	N/A
Other		N/A	N/A	N/A
13.4.3 Average response time	8 Hours			
13.5 After-sales service capacity				
Does the company accept small order?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			

-- End of Report --